



GOVT. KAMLA RAJA GIRLS POST GRADUATE AUTONOMOUS COLLEGE, GWALIOR (M.P.) INDIA

INTERNAL QUALITY ASSURANCE CELL (IQAC)

(Affiliated to Jiwaji University, Gwalior under 2(f) & 12(b) NAAC – 'A' Grade Accredited Institute)

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Gwalior, dt. 25th June, 2016

Action Plan for 2016-2017

As per a resolution passed by the IQAC meeting held on the month of 25th June, 2016 on screening of the 'Action Plan' for the year 2016-2017 submitted by the different cells; the following are the plans approved by the committee and all departments, cells and sections are requested to undertake their proposed plans/programme within the time frame given by the IQAC.

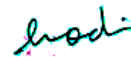
1. Curriculum aspect : The curriculum at the UG levels has been designed by the Central Board of Studies, Bhopal, and it is being followed in our institution. The college has its own Board of Studies for all its Departments to design the syllabi for P.G. Classes. Usually syllabi approved by Jiwaji University, Gwalior are followed in our college with 10-20% permissible changes. From 2008-09 onwards Central Board of Studies Bhopal has approved and made Unified Syllabi which are applicable to in all subjects. At PG level, syllabi approved by Jiwaji University, Gwalior is followed in our College. IQAC has nothing to offer in this regard.
2. To encourage faculty members for research work.
3. To encourage faculty members for taking minor/major projects and to maintain a ratio of atleast 3 project in each department.
4. To encourage faculty members to publish their research work in refereed journals/periodical.
5. To encourage faculty members to involve themselves in research publication activities like - Writing and publishing standard books of concerned subject, Writing Monographs/Chapters in books and Writing the chapters in the anthologies.
6. To encourage faculty members to prepare teaching plans for the benefit of students.
7. To encourage faculty members in holding symposia/workshops to expand the subject.
8. To encourage faculty members to conduct at least 1 International, 5 National, 5 State and 5 Local seminars/conferences and invite the nation figure of concerning subject/area.
9. To encourage the departments to arrange at least 5 guest lectures of the Resource Persons from various states on different titles and specific topics in each semester.
10. To organize a programme on Inter-departmental sharing.
11. To encourage the faculty members to use modern teaching aids and innovative teaching methods in their classes.

12. To motivate the faculty members to send more proposals for seminars/ Workshops/Conferences etc. which are to be funded by UGC or other funding agencies like MPCST, ICHR, ICSSR etc.
13. To organize an Orientation programme for students on 'Ethics and Personality Development'.
14. To start some new certificate - job oriented courses like BJMC, BLISc and MAM under self- financing scheme and to send the same proposals to the sanctioning authority.
15. To develop the academic and research ability into research scholars and PG students of the department and research center.
16. To encourage all the PG Departments to develop a plan to acquire UGC grants.
17. To motivate the Teachers eager to high academic excellences and to prepare major projects in their respective area of teaching.
18. To prepare the projects for infrastructural development in the college campus. These projects will include the buildings of-
 - i Central Valuation Hall under UGC Scheme
 - ii Conference Hall under UGC Scheme
 - iii Indoor Basketball, Volleyball and Badminton court.
19. To organise the programmes regarding Social development, Human Right and empowerment of women through NSS, NCC and Swami Vivekanand Margdarshan Prakoshth (a career counseling cell).
20. To develop a sport complex to extend more facilities to the students.
21. To make sure that the No. of Journals and periodicals increase upto 200.
22. To establish atleast three smart class rooms fully equipped.
23. To develop the college campus as Wi-Fi zone.
24. To install the C.C.T.V. cameras in college campus for surveillance.
25. To organize IT month during the session.
26. To encourage the alumni association to organize a program during the session and to receive cooperation from the association for the development of college.
27. To provide the health services to the students and to organize the blood group camp, blood donation camp and medical check-up camps.
28. To guide the students for their placement and to develop the skill of entrepreneurship.
29. To invite the BPO's to organize campus placement for the benefit of the students.
30. To organize the career fair and invite the companies.
31. To organize an awareness programme on the availability of free counseling for the students.
32. To organize an awareness programme on equality and discrimination (gender, disability, minorities, SC/ST/OBC).
33. To organize 'Cleanliness Drive' in collaboration with the NSS and NCC unit of the college.
34. To maintain a complaint box in the college and to take necessary action.
35. To organize the program on Gender sensitization, disaster management and environment protection.

36. To establish a model department, model laboratory, model research center for the development of other departments in standard way.
37. To establish a virtual class room to provide facility of e-education to the students.
38. To start new short-term courses in History, Botany, Zoology, Home Science, Chemistry, English, Urdu and Hindi subjects.
39. To give recognition to the faculties those who are awarded in academic, research and other renowned field for national or international level.
40. To start a scheme of seed money for research publication.
41. To send proposal for sanctioning more Teaching/Non-teaching post according number of students.
42. To create more Whatsapp groups and SMS alert system for good governance.
43. To develop 100% Wi-Fi campus.
44. To Renovate the Museum of dept. of History.
45. Development of Botanical garden.
46. Development of Zoological garden.
47. To frame a Finance Code for smooth running of autonomous system.
48. To promote the establishment of National/International collaboration.
49. To establish a Guest House.
50. To draft an energy saving plan to reduce consumption of electricity.
51. To develop more water harvesting system in various blocks of the campus.
52. To install solar panel, solar geyser for energy saving.
53. To establish a well maintained parking.
54. To develop a vermin compost system in the campus for waste management.
55. To establish a self-help group of students for earn while you learn scheme in each faculty of the college.
56. To construct pavement in Ravindra Chowk.
57. To Renovate Sangeet Bhawan.
58. To Renovate Gymnasium.
59. To establish environment gallery in dept. of Botany.
60. To establish exhibition gallery in dept. of History.
61. To erect a hoarding for displaying KRGC site map.
62. To erect 10 panel for displaying information for making awareness in students.



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